



*Cherishing and Challenging Every Child*

Glen Allan School Council (GASC) Meeting  
Thursday, October 17, 2024, 6:30 - 8:00 p.m.  
Hybrid meeting / Agenda

Meeting called to order at 6:33

1. Welcome and introductions

In attendance – Erin Hamilton, Caitlin Burkholder, Jenn Campbell, Jinelle Seniuk, Grant Glowinski, Stacey Robinson, Jen Ference, Crystal Brownlee, Erin Barrett, Rosa Bull, Trina Boymook

2. Approval of Sept 19, 2024 meeting minutes

- Erin Barrett motioned to approve, seconded by Jenn Campbell

3. School council updates (30 minutes)

- Chair Update - *Erin Hamilton*
  - Playground design feedback and next steps (November 1)
    - Top 5: Monkey bars, gliders, twirling/spinning things, swings, tube/covered slides
    - Need to do: share information with County to build out a design – wish list for November 1 (bid goes out from there; January/February will be proposal deadlines; build over the summer); Jen Ference went through data and had grades 5 and 6 students do surveys and drawings to share; need a group of approximately 4 parents to go through bids (possibly 2 GASC and 2 staff?); concerns around sand (alternatives are expensive); accessibility/inclusivity concerns – sand alternatives & accessibility could be GASC items to fundraise
  - Alberta School Council Engagement Grant
    - \$2000; \$500 for this year, \$1500 rolled over; numerous options for use; may not roll over beyond this year; need to look at ideas to use this
- Budget Vice-Chair update – *Erin Barrett*
  - 2024-25 budget presentation: \*\*\*Decision/vote required\*\*\*
  - Yearbook reimbursement breaks even; budgeting more for family BBQ
  - Fundraising account doing well; art cards will come off; family dance to break even as not needed for fundraising (dependent on DJ costs); Read-a-thon based on previous years
  - Initial school disbursement request stays the same; surplus \$14K projected to remain
  - Gaming account: 50/50 license carries over into this year (focus to be busing for extra field trips)
  - Jenn Campbell to investigate casino date as 2 year frequency approaching
  - Caitlin Burkholder motioned to approve, seconded by Rosa Bull; approved by Rosa Bull, Caitlin Burkholder, Jinelle Seniuk, Erin Barrett, Erin Hamilton, Jenn Campbell, Grant

Glowinski

- Programs update – *Caitlin Burkholder, Vice Chair*
  - Yearbook cover update (lots of options, open to suggestions); order form to open earlier (end of hot lunch order) and run into November; Jen Ference to advertise through Buzz blog; use of Hot Lunch system only (contact GASC to arrange other orders); will have to be clear on orders to avoid late asks
  - Hot lunch site needed to be reset due to class issues
- Fund Development Committee Chair update – *Jenn Campbell*
  - Art cards – need to determine provider; possibly just scanning to be done via volunteers (3 volunteers possibly – converse about their thoughts, time commitment, etc) and sale of scans so families can do what they wish with those; art would need to come in before November break; initial scanning up to 5 full 8 hour days
  - Big fundraiser – Math-a-thon/Read-a-thon hybrid in the new year
  - Family Dance – Sheila able to run; looking at mid-March

4. Elk Island Public Schools (EIPS) Board of Trustees report (10 minutes) - *Trina Boymook*

A calendar survey has been sent out to parents/caregivers and staff to gather thoughts on 2 options. Survey closes October 21. The Board will make a decision at our December meeting.

Today a survey opened for the naming of the Sherwood Park replacement school. The survey is open to current and future parents, staff, students and members of the community. Survey is open until October 31. The Board will approve the name at our December Board meeting.

October 3 special Board meeting the board approved unallocated Capital Reserves in 2024-25 as follows:

- \$1,000,000 to the Salisbury Composite High Chiller project; and \$328,000 increase to the Voice over Internet Protocol (VoIP) project. Both of which are to be started and completed in the 2024-25 year.

At today's Board meeting the Board approved the following:

- Approved our modular request to the government which include GoA cover the cost to relocation of 6 moduls from West Hostford to Forst Saskatchewan and demolition of 2 Wesboro moduls.
- Trustee Shotbolt, Trustee for Fort Saskatchewan, served notice of resignation on October 7. Her last day on the board will be October 31. The Board has decided not to hold a byelection and have assigned her duties to the remaining of the Board. The Board will function with 7 Trustees until the general election next fall.
- Governance budget surplus of \$39,592 has been reallocated to leveraging student achievement funds bringing up a total of \$388K being available for the 2024-25 school year.

- The Board of Trustees direct the Superintendent to create a draft Administrative Procedure that outlines processes and guidelines for the accumulation, use and carry-over of school generated funds, to be brought to the January 9 Caucus Meeting for feedback.

School Assurance Review are coming up in November, Glen Allan will be held on November 20 at 9am am at Glen Allan.

5. Principal/Assistant Principal's report

*Jen Ference*

- 1) Welcome
  - 2) School Education Plan
    - a. 3 Goals
      - i. Focus on Social Emotional Wellness and Safe and Caring Schools
      - ii. Focus on Literacy
      - iii. Focus on Numeracy
- Looking Back
- 3) September Assessments – Screeners
    - a. Alberta Education Literacy and Math Screeners
      - i. Grades 1-3 September & January and some students in June
      - ii. Kindergarten January & some students in June
  - 4) School Pictures – Feedback
  - 5) October 4 PL Day
    - a. Professional Learning Communities
  - 6) Budget & Fees
    - a. Glen Allan fall budget has been submitted
      - i. 2.20 million dollars
      - ii. 95% staffing
    - b. Fees have been posted. Approved 2024-25 fees can be found on our website
      - i. Lunch supervision
      - ii. Agendas
      - iii. Field Trips
    - c. Consultation about a new fee – Science Olympics \$20.00 maximum to cover team entry fee

Looking Ahead

- 7) EIPS Calendar Survey – Collaborative Time at Glen Allan
- 8) Parent Teacher Conferences and Book Fair
  - a. October 23 and 24
    - i. Booking currently open b.
  - b. School Shopping Days
  - c. Parent Shopping Days
    - i. 4:00 – 6:30pm Wednesday and Thursday

- 9) Remembrance Day Ceremony – November 8, 2024
- 10) Winter Showcase
  - a. Kindergarten afternoon showcases
    - i. Tuesday, December 10
    - ii. Wednesday, December 11
  - b. Grades 1-6 Evening Showcases
    - i. Wednesday, December 11
  - c. More information to follow to be shared in the BUZZ and through school messenger email closer to the date
- 11) Assurance Review
  - a. Will take place at end of November. This is an opportunity for school trustees to hear what is happening in schools. School Council Chairs are usually invited and it's a good opportunity for them to be a part of the conversation.
  - b. Preparations for the assurance review - review data from last year such as the EIPS parent and staff surveys, the Alberta Education Assurance Review – awaiting the PAT data, and our school data.
  - c. 2023-2024 EIPS Parent Survey Results
  - d. Alberta Education Assurance Survey Overall Summary – see Appendix A

*Crystal Brownlee*

- 12) First Nations, Metis and Inuit
  - a. Giant Floor Map
    - i. EIPS First Nations, Metis and Inuit consultants presented to Grades 4-6 students about Residential Schools.
    - ii. Grades K-3 used the Giant Map to teach students about Turtle Island and connections to the land and animals.
  - b. EDU Kit
    - i. Traditional Games Kit arrives Nov 5 - 26
  - c. Metis Week (Nov 13-17) / Rock Your Mocs (Nov 15)
    - i. November 4 we will be having a school wide assembly to recognize Metis Week. EIPS First Nations, Metis and Inuit consultants will be planning and presenting assembly.
  - d. Inuit Day (Nov 7)
    - i. Classes will be recognizing Inuit day in their classrooms as well as students will be participating in traditional Inuit games and literature during library classes for the week of Nov. 4 - 8.
  - e. Indigenous Veterans Day (Nov 8)
    - i. Two of our self-identified students will be working with Mrs. Robinson to recognize and honour Indigenous Veterans at our Remembrance Day Assembly on November 8.

6. Teacher report – *Stacey Robinson*

- Dungeons and Dragons has started, as well as a volleyball team. The volleyball teams are

practicing for a November tournament.

- Read In Week – many different activities including buddy reading, Bev Facey readers, virtual and in-person authors. One in-person was a former student of GA reading his first published book (Kevin Todd).
- Grade 3 had an in-school field trip to investigate Earth, its landforms, bodies of water, and create a landform project.
- Halloween will run like last year and students will get to see each other in costume at an assembly in the gym.
- Kids are looking forward to the book fair next week.

7. Parent feedback/suggestions

8. Invitation to next meeting: November 21, 2024. Meeting adjournment 8:04pm

Appendix A: Alberta Education Assurance (AEA) Survey Results

**Spring 2024 Required Alberta Education Assurance Measures – Overall Summary**

Assurance Domain	Measure	Glen Allan Elementary School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Student Growth and Achievement	Student Learning Engagement	86.0	85.9	84.4	83.7	84.4	84.8	n/a	Maintained	n/a
	Citizenship	88.4	88.4	86.5	79.4	80.3	80.9	Very High	Maintained	Excellent
	3-year High School Completion	n/a	n/a	n/a	80.4	80.7	82.4	n/a	n/a	n/a
	5-year High School Completion	n/a	n/a	n/a	88.1	88.6	87.3	n/a	n/a	n/a
	PAT6: Acceptable	n/a	81.4	81.4	n/a	86.2	86.2	n/a	n/a	n/a
	PAT6: Excellence	n/a	18.6	18.6	n/a	18.0	18.0	n/a	n/a	n/a
	PAT9: Acceptable	n/a	n/a	n/a	n/a	82.8	82.6	n/a	n/a	n/a
	PAT9: Excellence	n/a	n/a	n/a	n/a	15.5	15.5	n/a	n/a	n/a
	Diploma: Acceptable	n/a	n/a	n/a	n/a	80.3	80.3	n/a	n/a	n/a
Diploma: Excellence	n/a	n/a	n/a	n/a	21.2	21.2	n/a	n/a	n/a	
Teaching & Leading	Education Quality	90.9	94.0	94.5	87.6	88.1	88.6	Very High	Maintained	Excellent
Learning Supports	Welcoming, Caring, Respectful and Safe Learning Environments (WCORSLE)	88.9	88.7	89.4	84.0	84.7	85.4	n/a	Maintained	n/a
	Access to Supports and Services	82.4	82.9	82.4	79.9	80.8	81.1	n/a	Maintained	n/a
Governance	Parental Involvement	61.3	79.3	79.7	79.5	79.1	78.9	Very Low	Declined	Concern

**Spring 2024 Supplemental Alberta Education Assurance Measures – Overall Summary**

Measure	Glen Allan Elementary School			Alberta			Measure Evaluation		
	Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Diploma Exam Participation Rate (4+ Exams)	n/a	n/a	n/a	52.7	3.5	n/a	n/a	n/a	n/a
Drop Out Rate	n/a	n/a	n/a	2.5	2.5	2.4	n/a	n/a	n/a
In-Service Jurisdiction Needs	100.0	91.2	91.0	81.1	82.2	83.0	Very High	Improved	Excellent
Lifelong Learning	76.2	70.3	75.3	79.9	80.4	80.7	High	Maintained	Good
Program of Studies	73.5	89.7	90.8	82.6	82.9	82.9	Intermediate	Declined	Issue
Program of Studies - At Risk Students	83.6	82.1	82.6	80.6	81.2	81.5	Intermediate	Maintained	Acceptable
Rutherford Scholarship Eligibility Rate	n/a	n/a	n/a	70.7	71.9	70.0	n/a	n/a	n/a
Safe and Caring	88.0	89.1	90.0	87.1	87.5	88.1	High	Maintained	Good
Satisfaction with Program Access	86.9	80.3	82.2	71.9	72.9	72.7	Very High	Maintained	Excellent
School Improvement	81.7	73.9	78.0	75.8	75.2	74.7	Very High	Maintained	Excellent
Transition Rate (6 yr)	n/a	n/a	n/a	60.1	59.7	60.0	n/a	n/a	n/a
Work Preparation	90.9	78.7	82.1	82.8	83.1	84.0	Very High	Maintained	Excellent

Notes:

1. Data values have been suppressed where the number of respondents/students is fewer than 6. Suppression is marked with an asterisk (\*).
2. Participation in the Diploma Exams was impacted by the fires in 2018/19 and 2022/23, and the COVID-19 pandemic from 2019/20 to 2021/22. Caution should be used when interpreting trends over time.