



**Glen Allan School Council**  
**January 19, 2023**  
**Administrator's Report**

**JEN FERENCE**

1. Welcome

**Looking Back**

2. **Winter Showcase**
  - a. Request for Feedback
3. **Staffing Updates**
  - a. Michele Richter teaching Grade 2 in December for Susan Curran who returned this week.
  - b. Lynn Shannon returning from maternity leave Feb. 5. Thank you, Mrs. Yaniw, for providing our kindergarten students with an amazing start to their school careers!
  - c. Welcome Jesse Atwood, Educational Assistant providing support in Grade 3
  - d. Mandy McWha as a full time noon-hour supervisor
4. **Additional Funding for Glen Allan Elementary**
  - a. Learning Disruption Funding to support targeting literacy and numeracy interventions for students in Grades 1-5
  - b. Additional Government funds
    - i. Used to add additional support to some classrooms

**Looking Ahead**

5. **January 30 Professional Learning Day**
  - a. Collaborative Response Workshop with Kurtis Hewson
  - b. Fact Fluency Training and Development of GLN Continuum of Supports
6. **Returning Student Registration & Kindergarten Registration**
  - a. Glen Allan Elementary School will have open boundaries for next year. All student registrations for the 2024-25 school year—including kindergarten registration, returning student registration and new student registration—will take place online beginning Feb. 8, 2024. RSR takes place Feb. 8-21. Current EIPS families will receive an email with the link to complete the Returning Student Registration Form available through the Permission Click. Please visit the EIPS website or BUZZ Blog for additional information.
  - b. To be eligible to attend kindergarten in the 2024-25 school year, your child must turn five years old on or before Dec. 31, 2024.
7. **Parent/Teacher Conferences – February 13 and 15**
  - a. The booking system will open the first week of February. Information will be sent home in a school messenger to families and will be posted on our website.

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**8. Book Fair – Week of Conferences and evenings of February 13 and 15**

- a. We are looking for parent volunteers to help with our class buying times on Tuesday, February 13 between 1:15 and 3pm and Thursday, February 15 between 9:30am-12pm, 1-3pm, and between 4:00 pm and 8 pm. If you can join us on those days, or portions of, please email Mrs. Appleby by Wednesday, February 7.  
Chrissy.appleby@eips.ca

**9. Tis the Season of Surveys**

- a. [Glen Allan Mid-Point Request for Feedback Survey](#) will be included in next week's BUZZ blog post
  - i. Draft Mid-Point Review Infographic shared with council
- b. [Assistant Principal Survey](#)
- c. [Alberta Education Assurance Surveys](#) - As an annual check-up on the education system, the Assurance Surveys provides an opportunity for Alberta Education and school authorities to ensure that we are equipping students for success. We expect these to come out end of January or February.
  - i. Parents of students in grades 4 will receive a survey from Alberta Education. Alberta Education distributes the parent survey codes directly to parents/guardians. There are no records kept about which parent/guardian received which code.
  - ii. Students in grades 4, as well as all teachers will be completing their surveys online at school.
  - iii. For more information about the AEA Survey, visit:  
<https://www.alberta.ca/alberta-education-assurance-survey.aspx>.
- d. [EIPS Annual Parent Survey](#)

**First Nations, Metis and Inuit Initiatives**

**10. Metis Kitchen Party Success**

- a. 130+ people joined for dinner and jigging, with fiddle music from Alex and Brianna

**11. GLN Project Proposal Update**

- a. Requested additional \$10600 to complete work with Connie and Goota

**12. Connie Kulhavey**

- a. Teacher Planning Days with Connie: February 14<sup>th</sup> and February 16<sup>th</sup>
- b. Projects begin with Connie: April 4<sup>th</sup> and 5<sup>th</sup>

**13. Goota**

- a. Waiting on confirmation of March availability
  - i. Planning ½ day presentation (30 mins per Grade Group)

**14. Transportation Edukit now until January 22**