



Cherishing and Challenging Every Child

Glen Allan School Council (GASC)
Thursday, September 21, 2023, 6:30 - 8:00 p.m.
Minutes

Attendance: *In attendance - Jen Ference, Chrissy Appleby, Stacey Robinson, Erin Hamilton, Mandy McWha, Erin Barrett, Rosa Bull, Caitlin Burkholder, Kris Kasawski, Dessa Callender, Lindsay Frank, Grant Glowinski, Erin Glowinski, Drie Suelzle*

Call to order 6:30pm

1. Welcome and introductions

2. Approval of May 25, 2023 meeting minutes

Council executive (Motion- Erin Barrett. 2nd Mandy McWha)

3. Elk Island Public Schools (EIPS) Board of Trustees report (10 minutes)

Trina Boymook - Regards and summary report to be hyperlinked.

- *Cathy Allen has taken on a new position as EIPS Board Chair. Trina Boymook is our new EIPS Board representative.*

4. Principal/Assistant Principal's report (15 minutes)

Jen Ference & Chrissy Appleby

- *original to be hyperlinked.*
- *Ms Ference welcomes everyone and relays her guiding principles.*
- *Staff update, 10 new staff members.*
- *Budget update - 2.2 million budget. 288 kids this year. Class size ranges from 22-26.*
- *Building Repairs and Maintenance updates with improved air flow. New intercom system.*
- *Positive feedback about Meet the Teacher the evening before Day 1.*
- *New positive referral program - BE PAWS.*
- *More Lunch Room Supervisors hired. Mrs Appleby is acting as Teacher Librarian. Mrs Camp new Office Secretary.*
- *Indigo Love of Reading Program - Oct 10-31 Glen Allan Adopted School - fundraiser for dollars to be spent at Indigo Sherwood Park for school resources.*
- *Christmas Concert 2023 - Park Church unavailable. This year's will look different.*
- *Funds for initiatives - requesting from GASC: Classroom discretionary fund \$10/student(\$2880), Clubs and Miscellaneous \$750, Library Fund \$500, Fit Kids \$7000, \$11,130.*

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- FNMI - asked EIPS for funding. Learning for Teachers coming in October. Friday Orange Shirt Day for Truth & Reconciliation Day Sept 30. Edukits are coming for the upcoming year.

5. Teacher report (10 minutes)

Stacey Robinson - *original in Ms Ference's School report to be hyperlinked.*

- *Parting gift for FNMI Consultant, Jeremy, shown as he leaves for a position at MacEwan University.*
- *Teachers are happy to be back. Grade group buddies have met. Dot Day a success. Terry Fox Run scheduled. Evacuation Drills ongoing.*

6. School council updates (30 minutes)

Chair update

Erin Hamilton

- *Update on Programs Vice-Chair vacancy/recruitment*
- *Volunteer Sign Up Sheets were filled up well except for Yearbook. So looking for more help with Yearbook.*
- *Art-cards status. It was a fundraiser but requires a lot of time. Mandy is interested in taking it on but requires help. Popular initiative. Rules for Artwork - Landscape vs Portrait and greeting is suggested. Specific dates for purchasing Art Cards will be required so as not to get mixed up with other payments. Mandy and Erin will get guidelines to school to use in artwork.*
- *Discussion: Distinction required between advisory role of council and fundraising activities? (Other school council bylaws as examples) Chair proposed idea of distinct roles. This will be discussed next meeting and perhaps decided upon. GASC is functioning well currently but this would formalize the separation for transparency purposes. Model off of other schools.*
- *Playground replacement fundraising from now until May of 2024 to apply for CFEP grant. Jenn Campbell has list of volunteers for playground committee.*

Fund Development Committee Chair update

Jenn Campbell - unable to attend

Book fair

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- Confirmation from the school if they will be taking this over from GASC required (Status: Yes. Jen Ferrence confirmed that school staff/volunteers will run the book fair and directly receive any related funds. This was the process assumed/confirmed last year/the 2022-23 school year and will continue as-is.)

Casino

- Jenn to confirm what the casino funds can be used for. (Status: Jen Ferrence shared AGLC document with Erin Hamilton and Erin Barrett with details required.)

Family dance

- Reminder that council voted to move this from a program to a fundraiser (May 2023). Former Programs Vice-Chair, Sheila Connelly expressed that she would still be interested in helping organize/volunteer.

Read-a-thon

- Needs to confirm use of hot lunch website during October and ability to send total e-transfer amount per student. Action: Adrienne Suelzle (hot lunch coordinator) will reach out to Jenn directly to share information/coordinate.

Budget Vice-Chair update

Erin Barrett

- Fiscal Year End Sept 30. Draft Budget for next year presented.
- Operating Budget - Hot lunch made \$200. Yearbook broke even (\$50 loss). Family Dance made \$800. Staff Appreciate under budget. End of Year \$1000+ in the Operating Budget.
- Fundraising - \$9800 in account at moment. \$18,800 available from Casino. Forecast is for Art Cards and Read A Thon to earn over \$10,000.
- Discussion about extra funds generated from Hot Lunches. The funds are from a financial buffer instituted by Hot Lunch coordinator based on the cost of Paypal transaction fees. It is decided to maintain this practice.
- Casino Funds. GASC has to decide on how to spend the Casino money. Erin and Ms Ferrence will confirm rules around Casino funds. It is decided to set an agenda item for October's meeting to discuss the use of Casino Funds.
- Playground Fundraising. Ms Ferrence proposes the idea to use fundraising goal as a community builder with Casino funds as a safety net to reach the \$25,000 goal.
- Disbursement - Ms Ferrence stated priorities are Classroom discretionary funds and Fit Kids. Ask amended for full Classroom Discretionary Funds and half of Fit Kids request \$6300 total. Erin Barrett Motion for ask. Lindsay Frank second. Motion carries.

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7. 2023/2024 elections

Erin Hamilton

Call for Programs Vice Chair position (Verbally repeated 3 times as per the Election By-Laws)

- *Caitlin Burkholder elected to Programs Vice Chair.*

8. Parent feedback/suggestions

9. Invitation to next meeting (October 19, 2023),

10. Meeting adjournment 8:00pm

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