



Cherishing and Challenging Every Child

Glen Allan School Council Meeting
January 23, 2019

In Attendance:

Jessica Winship [Chair], Irene Hamm [Secretary], Tamara Chomay [Budget Vice Chair], Melissa Bray [Treasurer], Cecile Palm [Fund Development Committee Chair], Tracey Arbuthnott [Principal], Dustine Vicic [Assistant Principal], Karen Kotlarchuk [Teacher Representative], Nicole Moorji, [Programs Vice Chair], Don Irwin [EIPS School Trustee], Gina Hartman, Jenn Campbell

1. The meeting was called to order at 7:00 pm by Chair, Jessica Winship.

2. Introductions and welcome

Roundtable introductions.

3. Review and additions to the agenda

No additions or changes.

4. Approval of November 21, 2018 Meeting Minutes

Motion: Cecile made motion to approve October 24, 2018 minutes.
Tamara seconded. Motion carried.

5. EIPS Trustee Report – Don Irwin

- Board members are reviewing policies regarding media use and electronic devices in schools
 - o Students in junior and senior high schools throughout the district were selected to provide input regarding the use of technology in school.
 - o The next step will involve a parent feedback survey
- Reviewed the [EIPS Annual Education Results Report 2017-18](#).

6. Principal's Report – Tracey Arbuthnott

- Christmas concert in the Park Church was a great success.
- Strathcona Christmas Bureau Drive was very successful.
- New District Calendar for [2019-20](#)
- New Kindergarten Calendar for [2019-20](#)
- Began my second round of One on One interview with Staff
- Provincial Accountability Survey questionnaire is coming out for the current grade 4 parents.
- Returning student and Kindergarten registration is active the month of February
- New carpet going into LC2 during spring break

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- The request to modernize the lower bathrooms was declined
- Approximately \$13,596.09 in school fees remain outstanding.
- We are starting to examine our School Education Plan for next year and would like your input through the following survey link. <https://goo.gl/forms/0asvcVPuHhQSgDPJ2>
 - At Glen Allan Elementary we are about building partnerships with our parents working together for the betterment of our students and the school. With that in mind, we would appreciate your input regarding our school education plan for next year. I have created this short survey to provide you the opportunity to share your input. Thank you for taking the time to fill out our survey.
- **Hot lunch** --- From a school's perspective
 - Close to 30 other lunches being dropped off due
 - Lack of volunteers for delivery
 - Dealing with any differences from the list of purchased to what is being delivered to the classrooms.
 - Garbage being left in the classrooms



7. School Council Updates

- **General Programs Report – Nicole Moorji**
 - Hot lunch – a decision was made to cancel the Lunch Lady hot lunch program for the remainder of this year. Several factors that influenced this decision include a lack of volunteers to distribute the lunches and an unsatisfactory selection of lunch options. Also, worth noting is the overwhelming amount of “other” lunches being dropped off and delivered to the office for students.
 - Yearbook – order form to be distributed the first week of February. Deadline to order is February 15, 2019



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- **Funds Development Report – Cecile Palm**
 - Casino – will be October -December 2022
 - Art Cards
 - Income \$3176.00. Even with added expenses profit is down.
 - Despite some printer issues the art card printing went well.
 - Printer is 6 years old and may need to consider purchasing a new one in the next few years.
 - Book fair
 - Sale dates are February 4th and 5th. Set up is Jan 31st and take down is February 6th.

- **Budget Report – Melissa Bray**
 - Melissa presented the current financial position of GASC.
 - Normal and One-Time disbursements have been paid.

- **Chair Updates – Jessica Winship**
 - Worked with Tamara to correct the format of the financial statement for the Society Annual Return.
 - Cecile is resigning at the end of this year and Jenn Campbell will take her place.
 - Tamara is resigning at the end of this year and we are currently seeking a replacement.
 - Melissa would like to step down, but will continue if no replacement is secured.
 - A letter will be sent to parents outlining the open positions.
 - Jessica to review and revamp the council bylaws in conjunction with the school council. These were last updated in 2000. Suggested edits received from Mr. Arbuthnott for consideration as well.

Meeting adjourned at 7:56 PM

Next meeting is February 20, 2019, at 7 pm in the Glen Allan School Learning Commons.

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