



Cherishing and Challenging Every Child

Glen Allan School Council Meeting
October 16, 2019

In Attendance:

Jessica Winship, Erin Barrett, Irene Hamm, Ryan Fukala, Sheila Connolly, Jenn Campbell, Cecile Palm, Michelle Reschke, Tracey Arbuthnott, Karen Kotlarchuk, Stacey Robinson, Don Irwin, Victoria Vilaivan, Tamara Chomay, Lee Evanochko, Marcie Evanochko, Nicole Moorji.

1. The meeting was called to order at 7:00 pm by Chair, Jessica Winship.

2. Welcome and Introductions

Roundtable introductions.

3. Review and additions to the agenda

- Move Art Cards update to Fund Development Chair updates

4. Approval of meeting minutes

Motion: Cecile made motion to approve the September 18, 2019 meeting minutes. Sheila seconded. Motion carried.

5. EIPS Trustee Report – Don Irwin

- [September 26, 2019 Board Highlights](#)
- September 30 Enrolment- 17,400 students currently enrolled in EIPS. This is up from 17,150 last year. EIPS is the 6th largest district in Alberta with 43 schools.
- Council of School Councils (COSC) – The first COSC meeting was held on October 2. Parents from school councils are welcome to attend this meeting which provides information and resources to school councils and parents. Meetings are held on the first Wednesday of each month at Central Office. Further information can be found here <https://www.eips.ca/parents/committee-of-school-councils-cosc>
- Provincial Achievement Testing Results - Students from EIPS performed above Provincial Averages in almost all categories.
- In November, schools report their previous years' results including School plans, PAT results and detailed school information. Trustees and Administration compile and review the information before presenting their results to other schools and learning from each other. Parents from Parent Council are invited to attend. (Note: This was confirmed following the meeting by Trustee Irwin).

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Friday November 22 - 9am - F. R. Haythorne at F.R. Haythorne
 Friday November 22 - 9am - Glen Allan & Woodbridge Farms at Mills Haven
 Friday November 22 - 1pm - West Hosford at Wye School
 Monday November 25 - 9am - Westboro at Ecole Campbelltown

6. Principals Report – Tracey Arbuthnott

- **School Council Legislation**
 - EIPS Administrative Procedure 110
 - Education Act: School Council
 - School Council Insurance (Central Office Response)
 - ASCA Alberta School Council Association is advisory not regulatory.
- **School Web Site Calendar:** We are trying to keep as much information on the school’s website calendar as possible including fieldtrips, class major functions, report cards, parent teacher interviews, etc. Trying to make it the information hub for GLN.
- **Facilities**
 - Oct 2th, Fire inspection, went very well we don’t even need a re-inspection!
 - In process of getting LED lights in our gym
 - In process of having the lower bathroom sink wall removed for better supervision while still maintaining bathroom privacy.
 - In process of changing our Seclusion Rooms door locks to meet provincial mandate (At this point we are not using them as seclusion rooms anyways)
- **School Budget:**
Per pupil amount funding historical data

Student Division	2016-2017	2017-2018	2018-2019	2019-2020
Kindergarten	\$2,624	\$2,615	\$2,586	2,558
Div 1	\$5,268	\$5,251	\$5,193	5,136
Div 2	\$5,524	\$5,225	\$5,167	5,110

- Current breakdown of funds: Staffing 95%, Supplies and Materials 5% Total \$2,563,21
Last year budget was \$2,631,309
- Glen Allan is balanced at zero
- Glen Allan is funded for 378 Students as of the spring count.

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School Enrolment:

Class	Teacher	Count	
KA	Woodman	16	31
KB	Shannon	15	
1-1	Curran	21	62
1-2	Lastiwka/Ferguson	21	
1-3	Whetstone/Kotlarchuk	20	
2-1	Bezuko	20	41
2-2	Moncrieff	21	
2-3			
3-1	Foley	20	59
3-2	Melnyk	19	
3-3	Westergaard/Kemsley	20	
4-1	Miles da Silva	27	54
4-2	Halcrow	27	
4-3			
5-1	Robinson	31	62
5-2	Ganemtore	31	
5-3			
6-1	Barry	25	73
6-2	Budney	24	
6-3	Kerr	24	

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PAT Results

PAT Course by Course Results by Number Enrolled.													
		Results (in percentages)										Target	
		2015		2016		2017		2018		2019		2020	
		A	E	A	E	A	E	A	E	A	E	A	E
English Language Arts 6	GLN	93.0	23.9	94.4	35.2	97.1	29.4	100	30.5	100	38.8	95.0	35.0
	EIPS	90.9	25.2	90.7	26.1	92.2	24.1	94.6	26.4	94.2	24.7		
	Province	82.8	19.5	82.9	20.4	82.5	18.9	83.5	17.9	83.2	17.8		
Mathematics 6	GLN	90.1	21.1	88.7	19.7	85.3	16.2	94.9	22.0	93.9	18.4	90.0	25.0
	EIPS	83.3	19.1	81.6	16.9	80.7	17.8	87.0	20.9	86.5	22.8		
	Province	73.3	14.1	71.4	13.8	68.4	12.3	71.9	13.5	71.6	14.8		
Science 6	GLN	90.1	33.8	94.4	45.1	91.2	39.7	100	57.6	100	51.0	95.0	45.0
	EIPS	86.9	34.4	88.7	39.7	88.4	42.0	91.3	45.0	88.3	44.4		
	Province	76.4	25.3	77.6	27.7	76.6	29.5	78.4	31.2	77.4	29.2		
Social Studies 6	GLN	93.0	45.1	91.5	57.7	95.6	54.4	98.3	67.8	100	57.1	95.0	60.0
	EIPS	80.1	24.7	80.5	28.6	85.3	32.3	88.5	35.3	87.4	35.1		
	Province	69.8	18.1	71.0	22.6	72.6	22.4	74.9	23.7	76.1	25.1		

- **Glen Allan Elementary School Education Plan 2018-22 (SEP) See Attached**
Currently on year 2 of our 4-year SEP. Thank you for your input last year as we prepared our SEP for the next 3 years.
- **School Fees outstanding**
 - \$27,824.00 unpaid fees for this year

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- **Fee request from GASC**

GLN Funding Requests	Distributed	Proposed
	2018-19	2019-20
Normal Annual		
Classroom Discretionary (\$10/student) 2019-20 = 384 Students	\$4,020.00	\$3,840.00
Field Trips (\$200/classroom) 18 classrooms including music & gr1- 6+k	\$3,800.00	\$3,600.00
Admin discretionary fund	\$1,000.00	\$1,000.00
Grade Six Leadership Training (Buses)	\$1,260.00	\$600.00
Club and Miscellaneous Requests	\$250.00	\$250.00
Track Events	\$250.00	\$250.00
Glen Allan Cultural Programs	\$1,000.00	\$1,000.00
Math and Science Day	\$600.00	\$0
Normal annual total disbursements	\$12,180.00	\$10,540.00
One Time Annual	2018-19	2019-20
Library Non-Fiction books	\$500.00	\$500.00
Fit Kids	\$7,470.00	\$7,470.00
One-time Annual total disbursements	\$7,970.00	\$7,970.00
Total Annual Disbursements	\$20,150.00	\$18,510.00

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7. Teacher Representative – Stacey Robinson and Karen Kotlarchuk

- Environmental Club – shoe drive
- Grade 4-6 student vote on October 17
- October 24 picture re-takes
- Hat Day – Who are you? Theme
- Artwork for art cards is due
- October 31 Halloween Parade at 1pm
- Parent teacher interviews
- Yearbook photographers are doing an excellent job
- Read-In week – Strathcona library did presentations
- Safety presentations next week
- October 23 Take Me Outside day

8. School Council Updates

- Budget Vice Chair – Erin Barrett
 - o Tamara presented 2018-2019 financial review
 - o Erin proposed 2019-2020 Budget

Motion: Cecile made motion to accept the proposed 2019-2020 budget. Jenn seconded. Motion carried.

Motion: Cecile made motion to release 2019-2020 disbursement funds to Glen Allan. Erin seconded. Motion carried.

- Chair Updates – Jessica Winship
 - o Council discussed the ASCA recommendation to split the agenda. Since GASC has separate roles for the Budget and Treasurer positions which satisfies the audit function the Council agreed to maintain the current agenda.
 - o Jessica and Ryan attended the COSC Mix and Mingle. Discussed the possibility of having council members attend on rotation schedule.
 - o Council previously discussed the possibility of obtaining accounting software to manage GASC financials. Ryan does not feel that it is required at this time.
- Fund Development – Jenn Campbell
 - o Book Fair November 4 and 5
 - o Volunteers have completed confidentiality forms
 - o Art card scanning has begun

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- Request a cheque for Chandel Plester for Book Fair for \$300. \$100 for prizes and \$200 for float
- Spell-a-thon forms will go home before the Easter break
- Michelle Reschke brought forward fundraising suggestions
 - A bottle drive in the parking lot during Parent Teacher Interviews. Council agreed to look into this for the Spring Parent Teacher Interviews.
 - Selling Christmas Concert DVDs. Council will look into.
- Programs Update – Sheila Connolly
 - Yearbook – Gina Hartmann is organizing
 - Volunteer lists have been distributed to coordinators
 - Hot Lunch – new volunteers are required to sign confidentiality agreement.

9. Parent feedback/suggestions

- Forward bulletin board items to Cecile Palm to update the School Council bulletin board.
- Group discussed suggestion from a school parent about yoga with an FNMI focus. Parent is following up with the Principal to look at options for Fit Kids.

Meeting adjourned at 8:40 PM. Next meeting is November 20, 2019, at 7 pm in the Glen Allan School Library.

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