



Glen Allan

ELEMENTARY

Cherishing and Challenging Every Child

Glen Allan School Council Meeting
September 18, 2019

In Attendance:

Jessica Winship, Erin Barrett, Ryan Fukala (via phone), Sheila Connolly, Jenn Campbell, Cecile Palm, Michelle Reschke, Melissa Bray, Tracey Arbuthnott, Karen Kotlarchuk, Stacey Robinson, Don Irwin, Victoria Vilaivan, Gina Hartman, Nikki Howard.

1. The meeting was called to order at 6:00 pm by Chair, Jessica Winship.

2. **Welcome and Introductions**
Roundtable introductions.

3. **Review and additions to the agenda**
No additions or changes.

4. **EIPS Trustee Report – Don Irwin**
August 29, 2019 Board Highlights

5. **Principals Report – Tracey Arbuthnott**
Glen Allan School Advisory Council

The School Advisory Council provides parents and the school community with a means to consult with and provide advice on school policies to the Principal on matters pertaining to the school and its operations. The School Advisory Council also provides an opportunity for parents to facilitate fundraising activities for the school that can enhance the educational programming for our students above the basic level provided by Alberta Education.

School Council Resource Guide Alberta School Councils' Association

Manual Pages 3 and 4

School Council

School councils are an important forum through which members of school communities play an advisory role in school improvement planning. Key factors in collaborative relationships are building meaningful, two-way communication and supporting respectful interactions among education partners.

School council is a structured group of parents, principals, teachers, secondary students and community representatives whose purpose is to advise the principal and the school board respecting matters relating to the school. It is a means for parents and community members to work together with the school to support and enhance student learning.

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A school council is a vehicle to support meaningful parental involvement in decisions that affect the school and its operations. School council provides the venue for parents to reflect the wishes of the broader community for the education of its students and to actively participate in giving advice and support to the principal in the operations of the school. The actual decision-making authority of the school council is limited to:

- determining the school council operating procedures
- setting policies to govern school council activities at the school level, as described in the *School Act*
- planning engagement activities that align with school council's legislated purpose
- choosing to provide advice to the principal and school board

Core Activities

- Advises the principal and board on educational issues that pertain to the school.
- Establishes and reviews school council's goals, objectives, action plans and procedures.
- Communicates and consults with parents and the school community.
- Meets regularly.

Role

A school council should review its mission, vision and goals annually to ensure they reflect the views of the current membership.

School council functions may include:

- consulting with the principal to ensure students have opportunities to meet Ministry standards, fiscal management is sound, and the community is taken into consideration during school-based planning
- advising the principal and the school board on topics as requested
- being involved in school-based planning
- sharing ideas and information with other school councils and provincial organizations
- communicating information to the school community and other school councils
- setting policies that relate to school council functions, such as:
 - location of school council meetings
 - mail, email address for school council correspondence
 - school council orientation and development
 - financial management and/or fundraising
 - communications
 - privacy
 - minutes of school council meetings
 - pertinent information unique to the school council

What School Councils are Not

As the primary role is advisory, school councils are not eligible to incorporate as societies. It is not the primary intent of school councils to fundraise or lobby.

Roles that are not to be taken on by a school council include:

- school governance

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- employment issues
- school management
- listening to complaints

GLN School Education Plan 2018-2022 (Year 2)

- **GOAL 1:** Glen Allan School will enhance student engagement and achievement by focusing on research based effective teaching practices and its implementation throughout the school.
- **GOAL 2:** Glen Allan School will enhance student’s critical thinking, problem-solving skills and creativity.
- **GOAL 3:** Glen Allan School will maintain our positive school culture that acknowledges the academic, emotional, and social needs of students.

School Start up

We have had a busy but smooth start up for the 2019-2020 school year.

Student population

Glen Allan currently has 384 Students with funding for 379 from the spring budget.

Class	Teacher	Count		
KA	Woodman	16	31	31
KB	Shannon	15		
1-1	Curran	21	62	353
1-2	Lastiwka/Ferguson	21		
1-3	Whetstone/Kotlarchuk	20		
2-1	Bezuko	20	41	
2-2	Moncrieff	21		
3-1	Foley	21	60	
3-2	Melnyk	19		
3-3	Westergaard/Kemsley	20		
4-1	Miles da Silva	27	55	
4-2	Halcrow	28		
5-1	Robinson	31	63	
5-2	Ganemtore	32		
5-3				
6-1	Barry	24	72	
6-2	Budney	24		
6-3	Kerr	24		
		384	384	384

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Funding Request

GLN Funding Requests	Distributed	Proposed
	2017-18	2019-20
Normal Annual		
Classroom Discretionary (\$10/student) 2019-20 = 384 Students	\$4,020.00	\$3,840.00
Field Trips (\$200/classroom) 18 classrooms including music & gr1-6+k	\$3,800.00	\$3,600.00
Admin discretionary fund	\$1,000.00	\$1,000.00
Grade Six Leadership Training (Buses)	\$1,260.00	\$600.00
Club and Miscellaneous Requests	\$250.00	\$250.00
Track Events	\$250.00	\$250.00
Glen Allan Cultural Programs	\$1,000.00	\$1,000.00
Math and Science Day	\$600.00	\$0
Normal annual total disbursements	\$12,180.00	\$10,540.00
One Time Annual	2018-19	2019-20
Library Non-Fiction books	\$500.00	\$500.00
Fit Kids	\$7,470.00	\$7,470.00
One-time Annual total disbursements	\$7,970.00	\$7,970.00
Total Annual Disbursements	\$20,150.00	\$18,510.00

Remainder of the Casino Funds

Five teachers have completed the Readers Workshop Training over the summer and would now like to access the remainder of the casino funds for related resources for those classes. (books, bins, other leveled resources, etc.)

Parent School Fees from 2018-2019

Unpaid fees \$ 4762

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Fee changes for Glen Allan Elementary

General fees	2018-19	2019-20	% Change	Explanation
Agenda	3.00	3.00	0%	No Change
Field Trip - ECS	65.00	65.00	0%	No Change
Field Trip – Gr 1	45.00	45.00	0%	No Change
Field Trip – Gr 2	45.00	45.00	0%	No Change
Field Trip – Gr 3	45.00	45.00	0%	No Change
Field Trip – Gr 4	50.00	50.00	0%	No Change
Field Trip – Gr 5	50.00	50.00	0%	No Change
Field Trip – Gr 6	40.00	40.00	0%	No Change
Noon Hour Supervision	105.00	110.00	5%	Moving towards Cost Recovery
Gr 6 Camp (Optional)	125.00	80.00	-36%	Reduced to match costs with change in venue and activities
Yearbook (Optional)	25.00	25.00	0%	No Change

May Accountability Pillar Report

Accountability Pillar Overall Summary
3-Year Plan - May 2019
School: 3333 Glen Allan Elementary School



Measure Category	Measure	Glen Allan Elementary School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	90.0	92.5	90.1	89.0	89.0	89.3	Very High	Maintained	Excellent
	Incidents of Student	86.6	87.7	84.0	82.2	81.8	81.9	Very High	Maintained	Excellent
	Education Quality	95.0	90.0	94.7	90.2	90.0	90.1	Very High	Maintained	Excellent
Student Learning Opportunities	Drop-Out Rate	n/a	n/a	n/a	2.5	2.3	2.9	n/a	n/a	n/a
	High School Graduation Rate (Learners)	n/a	n/a	n/a	79.4	78.0	77.5	n/a	n/a	n/a
	PAT - Acceptable	98.3	92.3	92.0	73.6	73.4	73.3	Very High	Improved	Excellent
Student Learning Achievement (Grades K-6)	PAT - Exceeding	44.5	34.6	35.1	19.9	19.5	19.2	Very High	Improved	Excellent
	Opinion - Acceptable	n/a	n/a	n/a	83.7	83.0	83.0	n/a	n/a	n/a
	Opinion - Exceeding	n/a	n/a	n/a	24.2	22.2	21.7	n/a	n/a	n/a
Student Learning Achievement (Grades 10-12)	Ontario Exam Participation Rate (Learners)	n/a	n/a	n/a	56.3	56.7	56.1	n/a	n/a	n/a
	Ontario Exam Participation Equity Sub	n/a	n/a	n/a	64.8	63.4	62.2	n/a	n/a	n/a
	Drop-Out Rate (Learners)	n/a	n/a	n/a	56.0	56.7	56.7	n/a	n/a	n/a
Preparation for Lifelong Learning - World of Work Citizenship	Work Experience	76.4	76.8	79.9	83.0	82.4	82.5	Intermediate	Maintained	Acceptable
	Scholarship	85.5	86.7	86.4	82.9	83.0	83.5	Very High	Maintained	Excellent
Parental Involvement	Parental Involvement	70.6	70.9	75.7	81.3	81.2	81.1	Very Low	Maintained	Concern
Community Involvement	School Involvement	89.4	92.7	90.1	81.0	80.3	81.0	Very High	Maintained	Excellent

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		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	92.5	91.0	89.9	89.0	89.5	89.4	Very High	Maintained	Excellent
	Program of Studies	85.7	86.9	82.5	81.8	81.9	81.7	Very High	Maintained	Excellent
Student Learning Opportunities	Education Quality	96.0	97.0	93.7	90.0	90.1	89.9	Very High	Maintained	Excellent
	Drop Out Rate	n/a	n/a	n/a	2.3	3.0	3.3	n/a	n/a	n/a
	High School Completion Rate (3 yr)	n/a	n/a	n/a	76.0	78.0	77.0	n/a	n/a	n/a
Student Learning Achievement (Grades K-9)	PAT - Adequate	92.3	92.2	92.0	73.4	72.6	73.2	Very High	Maintained	Excellent
	PAT - Excellence	34.9	30.4	34.4	19.5	16.4	18.8	Very High	Maintained	Excellent
	Diploma - Adequate	n/a	n/a	n/a	83.0	82.7	83.1	n/a	n/a	n/a
Student Learning Achievement (Grades 10-12)	Diploma - Excellence	n/a	n/a	n/a	22.2	21.2	21.5	n/a	n/a	n/a
	Diploma Exam Pass/Passes Rate (4+ Exams)	n/a	n/a	n/a	55.7	54.9	54.7	n/a	n/a	n/a
	Rutherford Secondary Eligibility Rate	n/a	n/a	n/a	63.4	62.0	61.5	n/a	n/a	n/a
	Transition Rate (3 yr)	n/a	n/a	n/a	58.7	57.9	59.0	n/a	n/a	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	Work Preparation	78.8	77.3	81.8	82.4	82.7	82.4	High	Maintained	Good
	Citizenship	88.7	88.7	88.8	83.0	83.7	83.7	Very High	Maintained	Excellent
Parental Involvement	Parental Involvement	79.9	84.9	75.7	81.2	81.2	81.0	High	Maintained	Good
Continuous Improvement	School Improvement	92.7	89.0	87.4	80.3	81.4	80.7	Very High	Improved	Excellent

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Measure Category	Measure Category Evaluation	Measure	Glen Allan Elementary School			Alberta			Measure Evaluation		
			Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Excellent	Safe and Caring	91.0	89.8	91.1	89.5	89.5	89.3	Very High	Maintained	Excellent
		Program of Studies	86.9	70.5	83.0	81.9	81.9	81.5	Very High	Maintained	Excellent
Student Learning Opportunities	n/a	Education Quality	97.0	91.3	93.1	90.1	90.1	89.6	Very High	Improved	Excellent
		Drop Out Rate	n/a	n/a	n/a	3.0	3.2	3.3	n/a	n/a	n/a
		High School Completion Rate (3 yr)	n/a	n/a	n/a	77.9	76.5	76.1	n/a	n/a	n/a
Student Learning Achievement (Grades K-9)	Excellent	PAT - Adequate	92.3	91.5	92.1	73.6	72.9	73.4	Very High	Maintained	Excellent
		PAT - Excellence	39.4	31.0	31.5	19.4	18.8	19.6	Very High	Improved	Excellent
		Diploma - Adequate	n/a	n/a	n/a	85.0	85.2	85.1	n/a	n/a	n/a
Student Learning Achievement (Grades 10-12)	n/a	Diploma - Excellence	n/a	n/a	n/a	21.0	21.0	20.5	n/a	n/a	n/a
		Diploma Exam Pass/Passes Rate (4+ Exams)	n/a	n/a	n/a	54.9	54.6	53.1	n/a	n/a	n/a
		Rutherford Secondary Eligibility Rate	n/a	n/a	n/a	62.2	60.8	60.8	n/a	n/a	n/a
		Transition Rate (3 yr)	n/a	n/a	n/a	57.9	59.4	59.3	n/a	n/a	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	n/a	Work Preparation	77.3	63.5	63.8	82.7	82.6	81.9	Intermediate	Maintained	Adequate
		Citizenship	88.7	81.9	86.2	83.7	83.9	83.6	Very High	Maintained	Excellent
Parental Involvement	Excellent	Parental Involvement	84.9	82.2	74.0	81.2	80.9	80.7	Very High	Maintained	Excellent
Continuous Improvement	Excellent	School Improvement	89.0	88.0	87.0	81.4	81.2	80.2	Very High	Maintained	Excellent

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Measure Category	Measure Category Evaluation	Measure	Glen Allan Elementary School			Alberta			Measure Evaluation		
			Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Acceptable	Safe and Caring	86.8	91.8	92.4	89.5	89.2	89.1	High	Declined	Acceptable
		Program of Studies	79.5	81.3	85.1	81.9	81.3	81.4	High	Maintained	Good
Student Learning Opportunities	n/a	Education Quality	91.3	92.8	93.4	90.1	89.5	89.5	Very High	Maintained	Excellent
		Drop Out Rate	n/a	n/a	n/a	3.2	3.5	3.5	n/a	n/a	n/a
Student Learning Achievement (Grades K-9)	Excellent	High School Completion Rate (3 yr)	n/a	n/a	n/a	76.5	76.6	76.6	n/a	n/a	n/a
		PAT - Acceptable	91.5	92.3	92.8	73.0	73.1	73.9	Very High	Maintained	Excellent
		PAT - Excellence	31.0	32.7	31.2	18.8	18.4	18.9	Very High	Maintained	Excellent
Student Learning Achievement (Grades 10-12)	n/a	Diploma - Acceptable	n/a	n/a	n/a	85.2	85.2	84.6	n/a	n/a	n/a
		Diploma - Excellence	n/a	n/a	n/a	21.0	21.1	20.0	n/a	n/a	n/a
		Diploma Exam Participation Rate (4+ Exams)	n/a	n/a	n/a	54.6	54.4	53.5	n/a	n/a	n/a
		Bachelor's Scholarship Eligibility Rate	n/a	n/a	n/a	60.8	n/a	n/a	n/a	n/a	n/a
Preparation for Lifelong Learning (Work of Work - Citizenship)	n/a	Transition Rate (3 yr)	n/a	n/a	n/a	59.4	59.7	59.3	n/a	n/a	n/a
		Work Preparation	83.5	84.4	80.9	82.6	82.0	81.1	High	Maintained	Good
Parental Involvement	Concern	Citizenship	81.9	89.9	89.6	83.9	83.5	83.4	Very High	Declined	Good
		Parental Involvement	62.2	79.9	82.0	80.9	80.7	80.5	Very Low	Declined	Concern
Continuous Improvement	Excellent	School Improvement	88.6	94.7	95.6	81.2	79.6	80.0	Very High	Maintained	Excellent

New Bell Schedule

6. **Teacher Representative – Stacey Robinson**
 - Students are settling into their schedules
 - Terry Fox Run
 - Getting to know the students
 - Meet the Teacher night – great turn out
 - The first fire drill students cleared out of the school in 3 minutes
 - Bus evacuation
 - School Photos
 - School spirit day
 - Sept 30 Orange Shirt day

7. **School Council Updates**

Programs Vice-Chair – Sheila Connolly

 - o Hot Lunch is set up and ready to go
 - o Yearbook – Gina is organizing
 - o Staff appreciation date TBA
 - o BBQ / Track & Field Day date TBA

Fund Development Committee Chair Updates – Jenn Campbell

 - o Fund Projections for 2019-2020
 - Book Fair \$3500

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- Art Cards \$3000
- Spell-a-thon \$15,000
- Total projection \$20000-21000
- Next casino is in 2022

Budget Vice-Chair Updates – Erin Barrett

- **Action:** All review of financial information tabled to the October 16 meeting
- Remaining Casino Funds \$3393.64

Motion: Cecile made motion to approve the release of the remaining funds from the Casino account to Glen Allan for reader workshop books and resources. Jenn seconded. Motion carried.

Chair Updates – Jessica Winship

- Research software accounting program – tabled to October
- Society Annual Return and Annual Report due soon, will need final financial statements before able to submit
- At request of principal, will not email agenda any longer, but will post agenda's on the School Council section of the website prior to the next meeting and send a Synervoice to announce that it is posted.

8. Alberta School Council Association Workshop – 6:30 - 8:00 pm

See materials posted on the Glen Allan School Website at

<https://www.glenallanelementary.ca/sch-council/school-council-agenda>

Meeting adjourned at 8:30 PM. Next meeting is October 16, 2019, at 7 pm in the Glen Allan School Library.

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