



*Cherishing and Challenging Every Child*

Glen Allan School Council Meeting  
April 17, 2018

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**In Attendance:**

Jessica Winship [Chair], Cecile Palm [Fund Development Committee Chair], Melissa Bray [Budget Vice Chair], Irene Hamm [Secretary], Tamara Chomay [Treasurer], Nicole Moorji, [Programs Vice Chair], Tracey Arbuthnott [Principal], Karen Kotlarchuk [Teacher Representative], Don Irwin [EIPS School Trustee], Jenn Campbell, Gina Hartman

**Regrets:**

The meeting was called to order at 7:00 pm by Chair, Jessica Winship.

- 1. Introductions and welcome**  
Roundtable introductions.
- 2. Review and additions to the agenda**  
No changes.
- 3. Approval of Previous Meeting Minutes**

**Motion:** Tamara made a motion to approve the February 2018 draft meeting minutes as is. Cecile seconds. Motion carries.

- 4. School Trustee Report**
  - View the Board Highlights report [here](#).
  - The budget process begins April 19, 2018
  - The Board approved the Three-Year Capital plan 2019-2022. The top three priorities are modernization for Sherwood Heights Junior High and Rudolph Hennig Junior High as well as a cluster study within Sherwood Park focusing on Ecole Campbelltown, Pine Street Elementary and Sherwood Heights Junior high
- 5. Principal's Report – Tracey Arbuthnott**
  - Fencing placed along the front side walk to keep students out of the mud
  - AEDs will be installed in all EIPS schools prior to August 31, 2018
  - Student population and grade configuration projections for next year:

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Grade	k	1	2	3	4	5	6	
Numbers	50	47	57	53	63	74	55	Total
10-Apr	55	48	58	53	60	75	53	402
Current numbers	18	24	19	27	20	25	26	
	18	24	19	26	20	25	27	
	19		20		20	25		total 402

- School budget out to schools April 27 and due back to central office May 10
- School education plan
  - o Tracey requested the meeting attendees to take a few moments and reflect on the following questions and provide feedback.
    1. What are some of the great things that lets Glen Allan Elementary stand out from other schools?
    2. What are some of the good or negative things that are getting in the way of doing the great things?
    3. What are some areas you believe we need to improve on at the school?
- Christmas concert is booked at the Park Church for December 10, 2018
- With our Kindergarten moving to full day programming would it be possible to move the hot lunch dates to coincide with spirit days. This would balance the two kindergarten classes' access to the hot lunch.
- School spirit days are Sept 21, Oct 31 (an alternate date), Nov 22, Dec 21, Jan 24, Feb 22, Mar 14, Apr 26, May 23, and June 24 (BBQ)
- School Funding requests for 2018-19:

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<b>GLN Funding Requests</b>	<b>Distributed</b>	<b>Proposed</b>
	<b>2017-18</b>	<b>for 2018-19</b>
<b>Normal Annual</b>		
Classroom Discretionary (\$10/student) 2018-19 =402 Students	\$4,560.00	\$4,020.00
Field Trips (\$200/classroom) 19 classrooms including music & gr k-6	\$4,200.00	\$3,800.00
Admin discretionary fund	\$1,000.00	\$1,000.00
Grade Six Leadership Training	\$1,260.00	\$1,260.00
Club and Miscellaneous Requests	\$250.00	\$250.00
Track Events	\$250.00	\$250.00
Glen Allan Cultural Programs	\$1,000.00	\$1,000.00
Math and Science Day	\$600.00	\$600.00
Normal annual total disbursements	\$13,120.00	\$12,180.00
<b>One Time Annual 2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
Library Non Fiction books	\$500.00	\$500.00
Fit Kids	\$7,470.00	\$7,470.00
One time Annual total disbursements	\$7,970.00	\$7,970.00
<b>Total Annual Disbursements</b>	<b>\$21,090.00</b>	<b>\$20,150.00</b>

- Kindergarten Information night, May 8 6:30-7:30pm
  - o Presentation time provided to Parent Council, Out of School Care, and transportation.
- Tracey asked meeting attendees their thoughts on providing a condensed version of the report cards to save paper. Full report card available on request. Attendees were all in favor.

**6. Teacher Report: Karen Kotlarchuk**

- Running Club – team members placed 1<sup>st</sup>-4<sup>th</sup> in their heats
- Outdoor track and field meet in May
- Volunteer Tea is Thursday April 19

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- Spring Carnival and Beach Day Friday April 20
- District speech competition April 26
- Grade 6 teachers and students are preparing for PATs
- Grade 5s welcomed a Metis guest speaker
- Grade 4 will be attending Scratch Coding Day
- Grade 3s had presentation on rocks & minerals
- Elder Wilson presentation
- Grade 1's attending Arbor Day

## **7. School Council Updates**

### **General programs – Nicole Moorji**

- Family Dance
  - Profits from the dance \$1864 with 468 tickets sold (down \$400 from last year)
  - A considerable mess was left at the end of the dance this year, popcorn throughout the school including the library; muddy footprints tracked throughout the school from students going outside the gym doors
  - Since we are not offering the silent auction next year the library will be closed
  - The photo booth and concession will be in the main hallway and eliminate the concession in the gym
  - Lamps will be placed in the gym so that it is not as dark
  - Ask the DJ to lower the volume
- Staff appreciation caterer is booked
- Year-end BBQ
  - BBQ is booked
  - Tracey approved the use of the gym in the event of bad weather

### **Funds Development Report – Cecile Palm**

- Spell-a-thon totals were sent home
- Nitza's Pizza will donate pizza for the top earning classes. In return, Nitza's would like a Thank you card from the class to display in their restaurant
- Book Fair earned \$1364.68 with an additional \$1251.00 in books.
- Book fair dates for next year October 12-19 and Feb 22-27. Consider moving the February book fair to coincide with Parent Student Teacher interviews Feb 4 & 5. Cecile to confirm dates with Scholastic.

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- Silent Auction raised \$2420. Thank you to Chandel Plester and all the volunteers for their time to see this through.

**Budget Report – Melissa Bray**

- Melissa present the current GASC budget and funds

**Chair Updates – Jessica Winship**

- Council member election will take place at the next meeting
- Student Council representatives will be presenting their initiatives that took place throughout the year
- Need to determine the meeting dates for next year

Meeting adjourned at 8:08 pm.

Next meeting is scheduled for May 15, 2018, at 7 pm in the Glen Allan School library.

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