



GLEN ALLAN ELEMENTARY SCHOOL HOT LUNCH 2017

It's time to place the Hot Lunch Program orders for March to June

All students wanting to order hot lunch will need to register and set up a profile for the beginning of the new school year. The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

Here's how to get started...

- ✓ Go to glenallanschool.hotlunches.net
- ✓ Click on "Click Here to Register"
- ✓ Enter Access Code **GAHL**
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions to add each child in your family who attends Glen Allan Elementary School.
- ✓ Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch for your child (ren)

IMPORTANT INFORMATION - When entering your hot lunch orders, enter all your children's orders for all of the lunch order dates. Once you have entered all the hot lunch orders for all the children then make payment.

Hot lunch menu ordering will open on Monday March 6th!

PayPal - We are now accepting payment through PayPal (www.paypal.com). If you do not want to use PayPal, print the order form, attach the cheque and return to the school before the deadline. **No cash payments will be accepted at any time.** You can either pay with a credit card as a PayPal guest (Visa, Mastercard or Amex), or set up your own PayPal account. ****Please Note:** Should you experience any issues with your PayPal account, you must contact PayPal directly to solve the issue. **Meals will not be delivered without payment.**

<u>Date of hot lunch</u>	<u>Vendor</u>	<u>Deadline for online orders and payment</u>
March 23	Panago and Booster Juice	March 13 midnight
April 21	Culinary Delights	April 11 midnight
May 26	Press'd Sandwiches	May 16 midnight
June 16 *	Nitzas Pasta	June 5 midnight

*Grade 3's will receive June Hot Lunch on June 15 due to field trip on the 16th.

If your child (ren) are away on hot lunch day you may pick it up on the day of. There are NO refunds for absent children.

We need approximately 20-25 volunteers for each hot lunch. Please contact me if you are a new volunteer or if you have any questions! Karen Zazzara via email at kzazzara@shaw.ca