



Cherishing and Challenging Every Child

Glen Allan School Council Meeting
February 20, 2018

In Attendance:

Jessica Winship [Chair], Cecile Palm [Fund Development Committee Chair], Melissa Bray [Budget Vice Chair], Irene Hamm [Secretary], Nicole Moorji, [Programs Vice Chair], Tracey Arbuthnott [Principal], Dustine Vivic [Assistant Principal], Stacey Robinson [Teacher Representative], Don Irwin [EIPS School Trustee], Jenn Campbell, Gina Hartman

Regrets: Tamara Chomay [Treasurer]

The meeting was called to order at 7:00 pm by Chair, Jessica Winship.

- 1. Introductions and welcome**
Roundtable introductions.
- 2. Review and additions to the agenda**
No changes.
- 3. Approval of Previous Meeting Minutes**

Motion: Cecile made a motion to approve the January 2018 draft meeting minutes as is. Melissa seconds. Motion carries.

- 4. School Trustee Report**
 - View the Board Highlights report [here](#).
 - Online pre-enrollment for the 2018/2019 school year takes place March 1-15. EIPS will email detailed instructions to families.
- 5. Principal's Report – Tracey Arbuthnott**
 - Alberta Opera performed Jack and the Beanstock
 - Facilities:
 - o Working on outside doors closing from frost heaves
 - o New no parking signs in west parking lot during student drop off
 - o The GLN air quality report has been received with no issues. Ventilation and filtration systems were assessed.
 - Christmas concert will be held at the Park Church again in Fall 2018

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- P.A.L.S. programs throughout Sherwood Park will be relocated to Pine Street Elementary beginning in the 2018/19 school year
- Most of the school fees for next year will remain the same except for following:
 - o ECS Arts and Crafts fee of \$5.00 will be removed
 - o Noon Hour Supervision fee will increase to \$105 from \$100
- School fees currently outstanding is approximately \$9326
- Parent-Student-Teacher interviews will be held from 3:30 to 7:00 pm
- Cakewalk
 - o The name has a negative historical link
 - o Change the name for future events, GASC will follow-up with a new name.

6. Teacher Report: Karen Kotlarchuk

- Grade 6's
 - o Field trip to the Legislature building
 - o Snowshoeing
- Grade 4 & 5's
 - o Curling at GARC, funding provided by an anonymous donor for the third year in a row
- Grade 4's
 - o Coding with Scratch
- Grade 3's
 - o In school field trip for science
 - o Buddy activities

7. School Council Updates

General programs – Nicole Moorji

- Family Dance: March 16, 2018 6:30-9:00 pm
 - o DJ/photobooth
 - o Maynard will remain on site during the dance
- Hot Lunch: Coordinator required for next year

Funds Development Report – Cecile Palm

- Silent Auction: Currently canvassing for donations. Parent donation letter went home to parents already.
- Spell-a-thon: Jenn is already coordinating with staff to approve spelling lists.
 - o March 20th - Spelling lists and pledge forms will go home
 - o April 4th - Return pledges
 - o April 10th - Spelling test

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- Book Fair
 - o February 27 and 28
- More volunteers are required. A discussion ensued to brainstorm how to recruit volunteers.
- Coordinator letter going home this week.

Budget Report – Melissa Bray

- Invoices and/or receipts are required for all transactions
- As per our discussion in January 2018, GASC will pay the remaining disbursements to admin.

Chair Updates – Jessica Winship

- Items tabled to the April meeting
 - o Council members returning next year?
 - o Should our bylaws be updated?
 - o Code of Conduct/ethics?
- Tamara and Melissa currently audit each other which may satisfy this requirement
- Jessica to check with ASCA for any advice on this.

Meeting adjourned at 8:08 pm.

Next meeting is scheduled for April 17, 2018, at 7 pm in the Glen Allan School library. Special guests, the Glen Allan Student Council will present at the May 15, 2018 meeting.

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