



*Cherishing and Challenging Every Child*

Glen Allan School Council Meeting  
January 16, 2018

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**In Attendance:**

Jessica Winship [Chair], Cecile Palm [Fund Development Committee Chair], Melissa Bray [Budget Vice Chair], Irene Hamm [Secretary], Nicole Moorji, [Programs Vice Chair], Tracey Arbuthnott [Principal], Dustine Vivic [Assistant Principal], Karen Kotlarchuk [Teacher Representative], Don Irwin [EIPS School Trustee], Jenn Campbell, Gina Hartman, Pam Smith

**Regrets:** Tamara Chomay [Treasurer]

The meeting was called to order at 7:03 pm by Chair, Jessica Winship.

- 1. Introductions and welcome**  
Roundtable introductions.
- 2. Review and additions to the agenda**  
No changes.
- 3. Approval of Previous Meeting Minutes**

**Motion:** Gina made a motion to approve the November 2017 draft meeting minutes as is. Cecile seconds. Motion carries.

**4. School Trustee Report**

**2017-18 Fall Budget Report:** The Board approved the EIPS 2017-18 fall budget for the period of Sept. 1, 2017, to Aug. 31, 2018. Overall, the EIPS 2017-18 budget provides stability for schools and maintains essential services. The full 2017-18 Fall Budget Report is available at [www.eips.ca/download/117178](http://www.eips.ca/download/117178) (see pg. 59).

**Transportation Fees:** The Board approved amendments to Student Transportation's service requirements based on changes made under the province's Bill 1: *An Act to Reduce School Fees*. The changes account for a shortfall in funding for kindergarten noon-hour busing and standardize fees for students enrolled in alternative programming options. The amendments are as follows and effective as of the 2018-19 school year:

- a revision to Section 3 of *Policy 17, Student Transportation Services*, which discontinues busing eligibility for students taking the International Baccalaureate program; and

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- the discontinuation of the half-day kindergarten program and the noon-hour transportation service.

**Three-Year Education Plan Framework:** The Board approved its Three-Year Education Plan, which outlines the priorities and goals of the Division between the time frame of 2015 and 2018. The priorities: promote growth and success for all students; enhance high-quality learning and working environments; and enhance public education through engagement, partnerships, and communication. Since being approved by the Board, schools and departments throughout the Division have done extensive work to ensure all school and department plans align with the priorities outlined in the 2015-18 Three-Year Education Plan

**Diploma and PAT Results 2016-17:** EIPS' overall 2016-17 Accountability Pillar results indicate students in Grades 6 and Grade 9 continue to do well on the PATs and are consistently outperforming the province in both the acceptable standard and the standard of excellence. In fact, on all of the PAT Grade 6 and Grade 9 subject areas, EIPS scored higher on 27 of the 28 PAT measures. Additionally, the overall 2016-17 diploma examinations results show EIPS students are consistently higher than the province in the acceptable standard category and on par with the province in the standard of excellence. Out of all of the diploma examination subject areas, EIPS scored higher on 14 of the 24 diploma examination measures. The results are a clear indication the Division is offering students the right supports and tools needed to achieve the best possible education outcomes

**Kindergarten Registration – Now open – see [EIPS.Ca](http://EIPS.Ca) website**

**Pre-Enrolment Process Report:** The Division is replacing its Boundary Exemption Request Process with a new online process. Annually, all EIPS families will pre-enroll their child for the following year. Each student will have the option to enroll at their designated school or select a non-designated school they want to attend—approval to attend a non-designated school is based on space. The process also requires users to verify all the student's information on file, such as addresses and contact information. The goal: Improve planning for both EIPS families and schools administration. The pre-enrolment and data-validation process for the 2018-19 school year takes place March 1-15, 2018.

**2018-19 Calendar:** The Board approved the Division calendars for 2018-19 and 2019-20 school years. Highlights from the 2018-19 calendar include:

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- The first day of school is Sept. 4, 2018—after the Labour Day weekend;
- Fall break November 12-16;
- Christmas break is December 24 to January 4;
- Teachers' Convention is February 7-8;
- Spring break is March 25-29;
- Last day of classes is June 27, 2019.

## 5. **Principal's Report – Tracey Arbuthnott**

### **General**

- Christmas concert in the Park Church was a great success from all viewpoints. We are looking at doing it that way again next year.
- Strathcona Christmas Bureau Drive was very successful.
- A big thank you to Parents that Care for helping out with two of our families in crisis.
- About to begin my second round of One on One interviews with Staff.
- Provincial Accountability Survey questionnaire is coming out for the current grade 4 parents.
- Beginning the process of building the next three year education plan. (Looking for your input) We will be putting out a survey to all our parents shortly.  
<https://goo.gl/bQxnVK>
  - o What are some of the great things that makes Glen Allan different from other schools? (Let us stand out from other schools)
  - o What are some of the things good or bad that are getting in the way of doing the great things we do at Glen Allan?
  - o Areas of growth that we should move towards as a school community?
- New District Calendar for 2018-19. [Download here](#)
- New Kindergarten Calendar for 2018-19 full day programs Option A and B
  - o [Kindergarten Option A](#)
  - o [Kindergarten Option B](#)

### **Alberta Cannabis Frame work**

- <https://www.youtube.com/watch?v=DD-X7wZEm3E>
- A great way to think about this is to combine smoking and alcohol legislation.

### **The Budget**

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- School Fees: to date we have approx. \$14,145.00 in school fees are still outstanding.

**6. Teacher Report: Karen Kotlarchuk**

- Student council members have been elected
- School spirit days are selected
- Science day on Friday, January 19, 2018
- Grade 4 & 5's begin curling this week
- Grade 4-6 Battle of the Books
- Grade 4's started the recycling program through the Environment Club
- Grades 4-6 are beginning preparation for the Speech Competition
- Mrs. Jones leads intramurals during lunch recess several times a week
- Grade 1's are attending the Charlie Brown presentation at Salisbury High School

**7. School Council Updates**

**General programs – Nicole Moorji**

- February 14 Cake Walk
- March – Family Dance, agreement to have janitorial service available throughout the event and to include this as a cost in the budget for the event.
- Yearbook (Gina) – will send a final reminder home with students to remind parents to purchase yearbooks before the deadline of February 15, 2018
- June 25 is the new year end BBQ date.

**Funds Development Report – Cecile Palm**

- March 16 Silent Auction – Chandel and Karen are organizing the silent auction and will be out canvassing for donations soon
- April 9/10 Spell-a-thon: Jenn Campbell to coordinate
  - o Spelling lists and pledge sheets to go home March 20-21<sup>st</sup> before spring break. Spell-a-thon test to be administered April 9-10<sup>th</sup>.
  - o With thanks to Karen Kotlarchuk who will coordinate spelling lists with staff.
- Gift Cards: Sold \$45,125.00 in gift cards and profited \$2012.00
- Art Cards: Revenue -\$5681.92 Expenses – \$743.36; Income -\$4938.56

**Chair Updates – Jessica Winship**

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- The Annual Report and the Society Annual Return report have been submitted
- Tamara has submitted the Priority Funds report to Strathcona County Council for the buddy bench that will be installed in Spring 2018.
- Jessica requested council members to advise her of their intent for next year to ensure that school council positions are filled for the 2018/19 school year.

Meeting adjourned at 8:05 pm.

Next meeting is scheduled for February 20, 2018, at 7 pm in the Glen Allan School library.

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